

HIGH STREET CABLE CAR SOCIETY INCORPORATED

RULES

1) NAME

The **name** of the Society shall be the “ High Street Cable Car Society Incorporated, hereinafter referred to in these rules as “the Society “

2) The registered office shall be such place as the committee may from time to time determine.

3) AIMS

- a) To provide volunteer support to the Dunedin Heritage Light Rail Trust’s (theTrust) Cable Car project
- b) To financially support the Trust through fundraising and encouragement of donations to the Trust,
- c) To assist increasing public awareness and support in the Trusts objective to provide and operate a purpose built Cable car house in Mornington and a Heritage cable car route to be established on High Street to the Exchange, by providing trained hosting personnel during the opening hours of the cable car project.

4) MEMBERSHIP

a) There shall be four classes of membership

i) **Individual.**

Open to individual persons of good character

ii) **Student and Senior Citizen**

Open to the above at a discounted rate

iii) **Family.**

Open to more than one person, all being members of the same family.

iv) **Corporate/Society**

Open to corporations, companies, incorporated bodies or societies.

Any person, family or corporate/society may become a member upon payment of the annual subscription fee.

All subscriptions shall be due and payable within 30 days after the Annual General Meeting of the Society.

b) **Financial Year**

The Financial year for the Society shall be the 31st July or such other date as shall be adopted by the Committee and ratified at the next Annual General Meeting.

c) Subscriptions of each class of Membership shall be set for the following financial year at the Annual General Meeting on the recommendation of the Committee.

d) **Cessation of Membership**

Any member may resign by giving written notice to the Secretary and must be financial at the time.

A member shall cease to be a member 20 days after the date of the second notice of the due date for payment of the annual membership fee to the member if that fee has not been paid.

5) MANAGEMENT COMMITTEE

- a) The Society shall be administered by a management committee (Management Committee) of not less than 5, comprising persons in the following roles:
 - i) Chairperson
 - ii) Deputy Chairperson
 - iii) Secretary
 - iv) Treasurer (the office of Secretary and Treasurer may be combined)
 - v) A representative from the Dunedin Heritage Light Rail Trust.
 - vi) Up to two Committee members
- b) Management Committee members shall hold office for a term of two years and shall be eligible for re-election for succeeding terms.
- c) The Committee shall have the power to fill any casual vacancy in its elected members and also to co-opt any persons willing and thought able, to assist the aims of the Society.
- d) The Committee shall have the power to appoint any director of its activities, as it shall from time to time determine.

6) ELECTION OF OFFICERS

- a) Nominations for the office of Chairperson, Deputy Chairperson, Secretary, Treasurer and committee members are to be in writing on the prescribed form and signed by nominee, Nominator and Secunder, who shall be financial members of the Society, and be received by the Secretary or chairperson no later than 5days prior to the scheduled Annual General Meeting,
- b) In the absence of sufficient nominations to fill vacancies at the Annual General Meeting the chairperson may call for nominations.
- c) A simple majority vote shall then elect any nominated members of this kind to become committee members, unless a secret ballot is called for.
- d) The chairperson may also waive the formal requirements for election as herein stated provided no person objects to the said nominee at the time of declaration by the chairperson of such waiver.

7) MEETINGS

- a) An Annual General Meeting shall be held within three months from the end of the Societies Financial year.
- b) Notices of Annual General Meetings or Special General Meetings, shall be deemed to be duly given if posted or emailed to a known member or published by advertisement in the local paper not less than 14 days from the date of such intended meeting, but in the case of a special meeting strictly within 14 days of the same. Notices of meetings shall not be invalidated due to a non-receipt by a member or group of members.
- c) A Special General Meeting can be called by the Secretary at any time throughout the year (except within two weeks of the Annual General Meeting) on the request of 12 members or 20% of financial members, whichever is the lesser. The business of such meetings to be limited to the matters given on the notice for the special meeting.
- d) At an Annual General Meeting, Special meeting, or General meeting a Quorum shall be four (4) plus the number of Committee members as decided under Rule 5a) If a quorum is not present within 20 minutes of the nominated starting time, such meeting shall stand adjourned until the same time and place seven days ahead, and if at that meeting, a quorum shall still not be present, those present at an Annual General Meeting shall form a quorum, and at a Special General Meeting , that meeting shall be cancelled.
- e) Committee meetings shall be determined from time to time by the committee but shall generally be at least every two months unless otherwise agreed.
- f) A quorum for a Committee meeting shall be Fifty percent (50%) of its current membership as decided under rule 5a), although a Committee meeting short of this number may pass resolutions for subsequent ratification.
- g) Any resolution passed under 7 f), cannot be ratified by a committee meeting where less than a quorum is present.
- h) On any given motion at a general meeting, the Chairperson shall in good faith determine whether the vote will be by....
 - Voices
 - Show of hands, or
 - Secret ballot
- i) The Chairperson at all meetings, in the event of an equality of votes, shall have a casting vote.

8) SOLICITOR AND REVIEWER

An Honorary Solicitor and Honorary Reviewer for the Society shall be appointed at each Annual General Meeting of the Society,

9) POWERS

In addition to the general powers conferred by the rules, the Committee shall have the following powers:

- 1) To purchase, lease, license, or in any manner, acquire any real or personal property and any rights attaching thereto, together with any privileges deemed convenient or necessary to better carry out the aims and objectives of the Society.
- 2) To sell, lease, exchange, mortgage, or charge, or otherwise deal with all or any part of the real and personal property the Society may acquire.
- 3) To raise money in any manner deemed prudent whether with or without security to carry out the objects of the Society.
- 4) To deal with the funds for furthering the objects of the Society.
- 5) To obtain by membership fees or subscription, funds for the society in any manner thought fit.
- 6) All funds from subscriptions or investments shall be applied to the purposes of the society and no member shall derive or seek to derive any pecuniary advantage from the assets of the Society, other than in a competitive arm's length transaction.

b) **Control and investment of funds**

The Society may only use Money and other assets if:

- i)* It is for the purpose of the Society;
- ii)* It is not for the sole personal or individual benefit of any member, and
- iii)* That use has been approved by either the Committee or by majority vote of the Society.

10) ACCOUNTS

- a) The reviewed financial statements shall be prepared in accordance with the standards promoted by Registrar of Incorporated Societies and presented at the Annual General Meeting.
- b) The Societies accounts shall be examined by the reviewer, as appointed under rule 8)

AMMENDMENT TO RULES

- 11)** The Rules of the Society may be altered at an Annual General Meeting, or Special General Meeting called for that purpose with the changes being circulated to the members at least 14 days prior to that meeting

COMMON SEAL

- 12)** The Secretary shall have custody of the common seal, which shall only be used by the authority of the committee. Every document to which the common seal is affixed shall be signed by the Chairperson and countersigned by one other member of the Committee

13) WINDING UP

- a) On dissolution, any funds or assets the society may own shall be passed on to another organization with similar connections and charitable objects, but no dissolution shall take effect without the approval of two-thirds of the members of the society.
- b) The Incorporated Society will do all things necessary which may be required of it to comply with all requirements of the Inland Revenue and Company and Societies Statutes and Rules to acquire charitable status and it is implied in these rules that such requirements shall be deemed rules of the society although not expressed herein.

December 2018